



MA'EMA'E SCHOOL MEAL PROGRAM

FREE & REDUCED MEAL APPLICATIONS Unless directly certified, households must submit a new Free & Reduced Meal application yearly. You may apply online at ezmealapp.com. Online applications are processed within 24 hours. You also have the option to turn in a paper application to the office. Paper applications have a 10 day processing period once it is received by School Food Service. Once an application is processed, a benefit letter will be sent home with your child. You are responsible for meal charges incurred while waiting for an approval.

If a student qualified for free or reduced meals the previous school year, the student is given a grace period of 30 operating days from the start of the new school year to reapply. During the grace period, a student's previous year's meal eligibility will remain in place. However, when a new application is processed, the new eligibility determination will supersede the grace period eligibility. If applications are not received and processed before the grace period ends, a student's meal status will turn to PAID.

Households with an incoming sibling will need to re-apply to add the sibling to the application in order to qualify for the same benefit.

IDENTIFICATION (ID) CARD Ma'ema'e School has a prepayment meal program whereby each student has a meal account and is issued an identification card with name, barcode, room number and picture to be used to scan for meal purchases, library services, and general campus identification purposes. Each student is issued one free ID card. If lost or damaged, purchase a replacement card for \$5.00 at the office.

MEAL PRICES Milk is offered with each meal. Accounts must have monies available in order to purchase second meals or milk.

Breakfast	\$1.10	Second Breakfast	\$2.40	Reduced Breakfast	\$0.30	**Adult Breakfast	\$2.40
Lunch	\$2.50	Second Lunch	\$5.50	Reduced Lunch	\$0.40	Milk Only	\$0.60

**Adult/non-Ma'ema'e student Breakfast Token (cash only) can be purchased in the office from 7:00 to 7:30 am to be used that day only. Breakfast is served from 7:15 – 7:45am.

MEAL ACCOUNT PAYMENTS You can create an **ONLINE** student account at ezschoolpay.com to make payments, set low balance alerts, and review meal accounts. You will need your child's birthdate to register. Otherwise, a **DROP BOX** is located in the office for cash or check (made payable to Department of Education or DOE) deposits only. Deposits made before 8:30 am will be credited the same day. Deposits are not accepted in the cafeteria. Receipts will be given to the student through their homeroom teacher. The Department of Education's (DOE) fee policy on returned checks is \$25 per check, payable in cash and no further checks will be accepted from the check writer for the remainder of the year.

NEGATIVE BALANCE When a student meal account reaches a negative balance, the office will send a pink reminder notice home with the student and an automated evening phone call will be generated requesting the parent to deposit money into their child's account. Students with negative balances exceeding \$17.50 and \$2.80 for reduced meals will be denied a meal until the negative balance is cleared.

END OF THE YEAR All negative balances must be cleared before the last day of school. If students are returning to Ma'ema'e School next year or are transferring to another Hawaii public school, their meal balance will follow them. If students are not returning to a Hawaii public school next year, then they should complete and turn in a LUNCH ACCOUNT REQUEST form to the office to request a refund, transfer funds to another Ma'ema'e student or donate to the school volunteer fund.

Should you have any questions or concerns regarding our Meal Program, please call the office at 595-5400.